

Minutes
Squamish Public Library Board
Wednesday, June 19, 2024, 5:30 PM

In attendance: Molly Loudon, Sarah Bainbridge, Hilary Bloom, Andrew Hamilton, Doug Race, Esther De Vos, Dana Fleming, Hasrat Grewal

Regrets: Janet Jamieson, Christine Baker, TlalaKwot

Minutes: Rya Kobewka

1. **Welcome:** We would like to acknowledge that we are gathered on the unceded territory of the (Skwxwu7mesh) Squamish First Nation
2. **Approval of Agenda**
 - a. Moved: Andrew Second: Dana Moved
3. **Approval of May 15, 2024 board minutes (with amendment of adding adjournment)**
 - a. Moved: Sarah Second: Dana Moved
4. **Treasurer's Report**

We are tracking financially but there will be a report in September for Q2 once wrapped.
5. **Committee Report**
 - a. Governance Committee
The committee met and some modifications were made to the selection policy. There need to be some language changes made about the end of a term and number of board members (related to vacancies). Revisions to come and will review in September. There was also some discussion about the room policy by the committee. There will be more to review around meeting room in the fall.
6. **InterLINK Report**

No updates.
7. **Director's Report**

Hilary was on the radio the other day talking up the Library of Things among other items. Summer Reading Club is about to kick off and there are new staff starting to support throughout. There is a new staff newsletter and intranet landing page to streamline internal communications. We had a great evening last week with Billy Ray Belcourt in celebration of Indigenous History Month and Pride. There is a small team heading to Westwinds for drop-in tech support that has been very popular. Staff have been trained up on the new AV system in the meeting room. Kate is retiring at the end of the summer. There is an all-staff training coming up on setting boundaries for library staff.
8. **Council Report**

It has been a very active few weeks for council. The debris flow barrier is moving forward, and installation will be paid for by the developers. The Floatel is running into

jurisdictional issues. The annual report 2023 was published which includes some information about what is moving ahead in 2024-2025.

9. Business Arising

No updates.

10. New Business

a. 2025-26 proposed budget requests to DOS

The library has had a multi-year growth plan that has provided a roadmap for staffing. We are now nearing the end of the growth cycle with the last of the new role development planned for 2025. The capital project has moved from a placeholder to a mobile library service. The library and the DoS will need to determine how to pay for the ongoing maintenance and upkeep. Is it too early to start thinking about putting a planning line in the budget for the future building for consultants as the (potential) project moves forward.

Approval of 2025-26 proposed budget request to DOS with amendment of \$50,000 addition for planning

Moved: Doug Second: Molly Moved

b. 2023 Annual Report

To be presented to council in early July and give an update on 2024 activities year to date.

Approval of 2023 annual report

Moved: Molly Second: Andrew Moved

c. Mid-year meeting room bookings update

Revenue to date is looking similar YTD as in 2023. Communico has streamlined the administration of room bookings and is allowing us to maximize room bookings.

11. In Camera

12. Adjournment

a. Moved: Dana Second: Andrew Moved